

CENTRAL IOWA CODE CONSORTIUM  
EXECUTIVE COMMITTEE  
MEETING MINUTES  
March 20, 2018

TENTATIVE AGENDA

1. Call to order

The meeting was called to order at 10:06 a.m. by vice-chair Schemmel.

2. Roll call

Members present: Bernholtz, Bishop, Junker, Pardekooper, Rash, Sanders, Schemmel, Whitsell

3. Agenda approval

Moved by Rash, seconded by Bishop to approve the agenda; ayes - unanimous

4. Approve the minutes for the March 2, 2018 meeting

The committee suggested a couple of changes to the draft minutes. Moved by Whitsell, seconded by Bernholtz to approve the minutes as amended; ayes – unanimous

5. Finalize appointments to the CICC code committees

Two new vacancies due to resignations:

- a. IBC/IEBC - Structural Engineer – we have an application from Blake O’Brien
- b. IRC – Residential Code Inspector – no applications on file

The committee reviewed the applications for the code committees to complete the appointments noted above and to place applicants on the committees that still had openings.

Moved by Bishop, seconded by Pardekooper to approve the proposed committee appointments.

There was discussion on whether it is appropriate to appoint an alternate to the committees. An alternate would not fill in as a voting member when committee members miss a meeting, but they would follow the committee activities and be ready to replace a committee member when there is a vacancy.

6. Discuss appointments to the Pool/Spa Property Maintenance committee

Two vacancies remain on pool/spa/property maintenance code

Sanders reported that he talked with someone at the Iowa Landlord Association and they are going to find someone to serve on the committee. Pardekooper reported he talked to someone at Conlin Properties and they are considering participation. When potential committee members are identified, the names will be shared with the Executive Committee to obtain concurrence on them being appointed to the committee.

Schemmel is going to contact someone with BH Management. In the meantime, the committee will begin meeting with their five appointed members.

It was suggested that John Kelly with the Iowa Department of Health may be a good candidate for the pool/spa/property maintenance committee since he handles issues related to pools.

7. Schedule date for committee training

Sanders will coordinate with Lund to see if there is a time and date to conduct the training session at the Des Moines Fire Department training room.

8. Discuss strategy, process and timelines for reviewing the 2018 building and fire codes (see below)

9. Other business

A press release needs to be created announcing that the code proposal process is open.

The committee discussed some other issues that are still out there like in-home daycares and Air BnB's

There was discussion on changing the code proposal form:

- Delete the language on adopting by other communities
- Use the ICC format to determine if the proposed change is a deletion, addition or modification
- Make sure correlation is included (does the proposed change effect other code sections)
- Correlation of previous amendments (2015)

10. Upcoming meetings

Future agenda item: Discuss the idea of having alternates to the code committees.

11. Adjournment

Moved by Junker, seconded by Pardekooper to adjourn; ayes-unanimous

Schedule for 2018 code review:

- a. April 1 thru July 1, 2018 – accept code proposals
- b. May 1 thru July 1, 2018 - committees meet and discuss significant changes to 2018 codes, including 2015 amendments changes to make sure they are addressed in the 2018 codes
- c. July 1 thru September 1, 2018 committees review proposals
- d. September 1 thru November 1, 2018 committees finalize recommendations
- e. January 1, 2019 CICC publishes recommended codes