

**MEETING MINUTES**  
**Central Iowa Code Consortium - IBC/IEBC Committee**

1. A meeting of the Central Iowa Code Consortium was held at Urbandale City Hall on September 19, 2018. The meeting was called to order at 1:42 p.m. by Chairman Jeff Harden.
2. Roll Call - Attendees Included:
  - a. Jeff Harden, Building Official/Inspector/Plans Examiner
  - b. Dave Kuhn, Building Inspector
  - c. Blake O'Brien, Fire Protection Engineer
  - d. Rod VanGenderen, Building Official
  - e. Jay Mattas, Local Code Bureau Representative
  - f. David Voss, Licensed Architect
  - g. Brian Bishop, Deputy Building OfficialNot in Attendance:
  - a. Marty Barkley, General Contractor (Commercial)
3. Agenda Approval  
Motion to Agenda as Submitted.
  - a. Motion by Rod VanGenderen
  - b. Second by Jay Mattas
  - c. Motion carries 6-0
4. Public Comment
  - a. No written communications from the Public were received.
  - b. No public comments were offered.
5. Approve Minutes from Previous Meeting.
  - a. Motion to Agenda as Posted.
    - 1) Motion by Jay Mattas
    - 2) Second by Rod VanGenderen
    - 3) Motion carries 6-0
6. Agenda
  - a. The following CC Submitted Proposals were reviewed on the Capital Crossroads Website
    - 1) IBC 1008.3.3
    - 2) IBC 1003.3.1
    - 3) IBC 1013.3
    - 4) IBC 1013.6
    - 5) IBC 1013.5
    - 6) IBC 910.2.1
    - 7) IBC 310.5 & 310.5.1
    - 8) IBC 901.2.1
    - 9) IBC 423.4

- 10) IBC 102.6.3
  - a) Brian will receive clarification from Executive Board regarding whether this should be reviewed by the committee or not.
- 11) IBC 423.4
- 12) IEBC 1106.1
- 13) IBC 1704.2
- 14) IBC 1705.11
- 15) IBC 1705.11.1
- 16) IBC 1705.11.2
- b. Review of approved/adopted 2015 IEBC CICC Amendments.
- c. Open forum-discussion.

7. Other Business

- a. Updates from Executive Committee Meeting (Brian Bishop).
  - 1) Update regarding Committee members.
  - 2) Discussion on Fuel Gas Codes referenced versions.
  - 3) Discussion regarding commentary to be included with code revisions.
  - 4) Timeline for Process was discussed
    - a) Next Friday 9/28 is deadline for code proposals.
    - b) October 1<sup>st</sup> thru Jan 1<sup>st</sup> – Committee reviews code amendment proposals.
    - c) Jan. 1<sup>st</sup> thru April 1<sup>st</sup> – Finalize recommendations.
    - d) April 1<sup>st</sup> recommendations made to jurisdictions.
    - e) Brian will review proposed timelines based on number of proposals submitted.

8. Adjourn Meeting

Motion to adjourn meeting

- a. Motion by Jay Mattas
- b. Second by David Voss
- c. Motion carries 6-0

9. Next meeting is October 24th, 2018 at 1:30 p.m. at Urbandale City Hall.



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Secretary - Blake O'Brien

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Date of approval