

CENTRAL IOWA CODE CONSORTIUM  
EXECUTIVE COMMITTEE  
MEETING NOTICE AND AGENDA

Johnston City Hall, Council Chambers  
6221 Merle Hay Road  
November 28, 2018  
10:00 AM

MINUTES

1. Call to order

Chair Lund called the meeting to order at 10:06.

2. Roll call

Members present: Bishop, Junker, Lund, Mayer, Pardekooper, Rash, Robinson, Sanders, Schemmel

3. Agenda approval

Moved by Robinson, seconded by Bishop to approve agenda; ayes – unanimous

4. Approve the minutes from the October 17, 2018 meeting

Moved by Junker, seconded by Rash to approve the minutes; ayes-unanimous

5. Discuss appointments to the CICC executive and code committees

- a. One vacancy remains on pool/spa/PM code
- b. Replace Butch Nitz on Mech/FG/Plumb

Sanders will reach out to search for someone with a focus on engineering or mechanical design

- c. Replace Marty Barkley on IBC/IEBC

Rash reported that he talked to someone from the Weitz Company but has not received a response.

Bishop indicated he would contact the Master Builder's.

6. Discuss Role of Executive Committee & Process

At the last Executive Committee meeting it was noted that the trades are not represented on the Executive Committee. It was pointed out the focus for the trade's participation is on the Code Committees where the code recommendations are made.

The purpose of the Executive Committee is to lay the foundation for the code review process. The Executive Committee and the liaisons to the Code Committees help facilitate the code review and recommendation process. The Executive Committee also oversees the correlation of the codes amongst the committees and provides direction to the Code Committees.

It was noted that during the 2015 code review the Executive Committee held the public hearings, accepted all the Code Committee recommendations and moved them forward to the City Council's without making any changes to the codes recommended by the committees.

The committee also discussed the process of proposing code amendments after the public code submittal deadline is passed. After the deadline is passed, a proposer can present an amendment to a Code Committee member and the committee member can submit the proposed amendment for consideration.

It was noted that the committees should notify amendment proposers of the meeting date when their proposals are being considered. Also, agendas should be shared with interested stakeholders.

Codes should be voted up or down on their own merit. It was clarified that committee liaisons do not vote, and committee chairs do vote. It takes an affirmative vote of four committee members for a proposal to be adopted. If there are not enough votes to approve a committee recommendation, then the recommendation is not approved.

If there are correlation issues that need resolved, the committee should request the other affected committee(s) to review and make their recommendations.

## 7. Report on activities of the Code Committees

### a. IFC/IBC

Rash reported the committee is meeting tomorrow and is working on chapter 10. They had one proposal that was not approved. The submitter can re-submit the proposal through a committee member. The item needs to appear on an agenda before it is reconsidered

### b. IFC

Robinson reported the committee meets next week

### c. IBC/IEBC

Bishop reported the committee is meeting on December 5<sup>th</sup>. They intend to reach out to metro school districts for their input

d. IRC

Pardekooper indicated the committee is moving forward slower than anticipated, vetting all proposals thoroughly. They had a proposal regarding chapter 1 in which they are not addressing. There are some scoping provisions (primarily dealing with child care and care facilities) that were not in the 2015 code. It was suggested the Executive Committee should consider a proposal to allow the IRC to consider changing language in Chapter 1 as it relates to scoping provisions.

e. IMC/IFGC/Plumb

Sanders reported the committee has been meeting regularly and is making good progress.

f. NEC/IECC

Mayer reported the next meeting is December 12. They are reviewing four proposals, three of the proposals are new and one deals with the energy code. They will begin voting on code recommendations after December

g. POOL/SPA/PM

Working on a meeting in December.

8. Other business

It was questioned whether we have CICC letterhead. Lund will distribute letterhead that he has used for letters and press releases

9. Upcoming meetings

Next scheduled meeting is December 19 at 10:00 a.m. There will be no December meeting unless we receive applications for the committee positions. We will plan to have a standing meeting time in 2019.

10. Adjournment

Moved by Robinson to adjourn at 11:41.

Schedule for 2018 code review:

- a. ~~April 1 thru September 28, 2018~~ accept code proposals
- b. ~~May 1 thru July 1, 2018~~ committees meet and discuss changes to 2018 codes

- c. October 1 thru January 1, 2019 committees review proposals
- d. January 1 thru April 1, 2019 committees finalize recommendations
- e. April 1, 2019 CICC publishes recommended codes
  - Note: We need to set the dates for the public hearings for the Executive Committee
  - Note: we need to set a timeline and deadline for the City Council approvals
- f. May - presentations on the code amendments