

CENTRAL IOWA CODE CONSORTIUM
EXECUTIVE COMMITTEE
MEETING MINUTES

Des Moines Municipal Services Center
1551 E. Martin Luther King Jr. Parkway
April 30, 2019

1. CALL TO ORDER

Secretary Sanders called the meeting to order at 4:36 PM

2. ROLL CALL

Members present: Bishop, Junker, Mayer, Nelson, Pardekooper, Rash, Robinson, Sanders, Schemmel, Whitsell

3. AGENDA APPROVAL

Moved by Whitsell, seconded by Nelson to approve the agenda; ayes-unanimous

4. PUBLIC COMMENT

- i. Request to address the Committee by David Kuhn regarding submitted written appeal.

Mr. Kuhn was not able to attend the meeting and requested to address the committee at the May 16th meeting.

5. APPROVE MINUTES FROM THE APRIL 17, 2019 MEETING

Moved by Nelson, seconded by Bishop to approve the minutes; ayes-unanimous.

6. REVIEW OF TIMELINE FOR THE CODE REVIEW AND APPROVAL PROCESS

- i. Review of code review process
- ii. Schedule for additional public meetings
- iii. Timeline to publish final amended code for adoption by communities
- iv. Planning for training sessions related to CICC recommended codes

Sanders provided a brief overview of the code review process. The committees began meeting in 2018 to review code proposals and amendments. They have completed their work and the Executive Committee is conducting a series of four public meetings to hear presentations on the committee recommendations. The Executive Committee will act on the committee proposals at their June 5th meeting. The recommendations will then go to city council's for review and action. Once city council action is taken on the codes, there will be meetings scheduled with code enforcement officials to discuss implementation of the codes.

7. PRESENTATION AND PUBLIC COMMENT ON THE FOLLOWING CODE PROPOSALS:

It was noted that not all the committee recommendations (particularly the ones scheduled for the first review at this meeting) had been posted on the CICC website in advance of the meeting. The committee decided to hear the presentations at this meeting since this is the first review. The committee recommendations will be on the website well in advance of the second and third reviews.

i. International Fire Code (IFC) committee - (1st review)

Committee Liaison Robinson presented the committee recommendations

a. Proposal for IFC 901.4.6 Low Temperature Sensors

It was noted this issue should have been submitted to the joint committee for review and recommendation.

b. Significant Change for IFC 907.2.10 R-4 Alarm Systems

It was noted this issue should have been submitted to the joint committee for review and recommendation.

Moved by Rash, seconded by Junker to send these sections to the IFC/IBC committee for review and recommendation; ayes - unanimous

ii. International Building Code (IBC)/International Existing Building Code (IEBC) – (1st review)

Committee Chair Harden presented the committee recommendations. He noted they had 23 code submittals, 17 meetings and 252 hours of time spent of their code review. He also noted that when they discussed group E issues for storm shelter requirements, they invited stakeholders which included reaching out to 17 school districts.

iii. Joint International Fire Code (IFC)/ International Building Code (IBC) committee – (2nd review)

Committee Chair Phelan presented the committee recommendations.

iv. International Residential Code (IRC) committee – (2nd review)

Committee Liaison Pardekooper reported on committee recommendations on behalf of Committee Chair Lund

- v. International Mechanical Code (IMC)/ International Fuel Gas Code/ Unified Plumbing Code (UPC) committee – (2nd review)

Committee Liaison Sanders reported on committee recommendations on behalf of Committee Chair Hamner

- vi. Electrical Code (NEC)/Energy Code (IECC) committee – (1st review)

Committee Chair Mayer reported on Committee recommendations. It was noted the electrical code is established by the state of Iowa; we can only propose codes that are more stringent than state code.

It was noted that both the NEC (NEC 215.13.1) and residential code (IRC E3704.7.1) have the same code section regarding electrical feeders in townhomes. The electrical committee recommendation provided for an exception. This issue may need to be sorted out by the Executive Committee.

It was noted the state is still on 2012 Energy Code. A few communities have moved to the 2015 code. There are a lot of moving parts to the energy code.

- vii. Pool & Spa (ISPSC)/Property Maintenance Code (IPMC) committee

Committee Liaison Roger Schemmel reported the committee has not met and they may attempt to meet by phone conference.

8. FOLLOW UP DISCUSSIONS FROM THE APRIL 17, 2019 MEETING

- i. Discuss idea of having an appeal process

Sanders reported the committee had received written comments on this issue from David Kuhn and Chief Holt.

Robinson stated it is the role of the Executive Committee to assure the process is followed in reviewing codes. An appeal would change a decision the committee has made. We need to determine if there is something the committee has done that did not follow the process.

It was discussed if there is an ability for a party that does not agree with a committee decision to make a statement to the cities when they consider the proposals.

Sanders reported that in discussion with an attorney that if there is interest in providing some form of an appeal process in the future, it should be included in the by-laws.

- ii. Discuss how to handle situations when two committees have different recommendations on a code proposal (example: the recommendations of the building code and fire code committees on code section 703.2.3)

It was noted there is some confusion for the joint committee that is working on both the fire code and building code. Their responsibilities have stretched so we need to refresh the expectations going forward.

9. OTHER BUSINESS

It was requested that the future meeting notices be sent to committee chairs and committee members.

10. UPCOMING MEETINGS

- i. 5/16/19 - third public hearing at 1:00 PM at Urbandale Council Chambers (3600 86th St)
- ii. 6/5/19 - final public meeting & CICC Executive Committee Approval at 2 PM at Johnston City Hall (6221 Merle Hay Rd)

11. ADJOURNMENT

Moved by Nelson to adjourn, seconded by Robinson; ayes - unanimous

Posted on 4/26/19 at www.capitalcrossroadsvision.com/central-iowa-code-consortium, Johnston City Hall and Des Moines Municipal Services Center