

CENTRAL IOWA CODE CONSORTIUM  
EXECUTIVE COMMITTEE  
MEETING NOTICE AND AGENDA

Johnston City Council Chambers  
6221 Merle Hay Road, Johnston  
July 10, 2019  
10:00 AM

MINUTES

1. CALL TO ORDER

Chair Lund called the meeting to order at 10:01.

2. ROLL CALL

MEMBER	PRESENT	ABSENT
Jonathan Lund, Chair	X	
Roger Schemmel, Vice-Chair	X	
Jim Sanders, Secretary	x	
Brian Bishop	X	
Jeff Junker	X	
Ryan Mayer	X	
Luke Nelson		X
Mike Pardekooper	X	
Keith Rash	X	
Clint Robinson	X	
Mike Whitsell	X – by phone	

3. AGENDA APPROVAL

Moved by Rash, seconded by Robinson to approve the agenda

MEMBER	YEA	NAY	ABSTAIN	ABSENT
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	x			
Brian Bishop	X			
Jeff Junker	X			
Ryan Mayer	X			
Luke Nelson				X
Mike Pardekooper	x			
Keith Rash	X			

Clint Robinson	X			
Mike Whitsell	x			d

#### 4. PUBLIC COMMENT

There were no public comments

#### 5. APPROVE MINUTES FROM THE JUNE 5, 2019 MEETING

Moved by Schemmel, seconded by Bishop to approve the minutes

MEMBER	YEA	NAY	ABSTAIN	ABSENT
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	x			
Brian Bishop	X			
Jeff Junker	X			
Ryan Mayer	X			
Luke Nelson				X
Mike Pardekooper	x			
Keith Rash	X			
Clint Robinson	X			
Mike Whitsell	x			

#### 6. REVIEW OF TIMELINE FOR THE CODE REVIEW AND APPROVAL PROCESS

- i. Update on timeline to publish final amended code for adoption by communities
- ii. Discussion of dates and locations for training sessions related to CICC recommended codes

The committee discussed providing training to building/fire officials on the codes. The expectation for the training is to review and discuss the adopted CICC codes and how they should be interpreted and enforced. The focus should be on the primary changes adopted by the CICC and not the significant changes.

The hope is to have all inspectors attend a training session. The training session can be held prior to the approval of the codes by the city councils.

Review of the fire and building codes should be a separate session.

The mechanical, plumbing, fuel gas, electrical, energy can be covered at one session. The training would be scheduled so each code is reviewed at a specific time (i.e. 10:00 - mechanical code - 11:00 plumbing code, etc.) so inspectors can attend the session that are relevant to them.

The training session may also involve contractors.

There is no need to review the pool, spa and property maintenance code since those codes were not reviewed by the CICC.

Des Moines and Altoona will probably adopt the codes by January 1,  
Ankeny and Waukee may approve in the fall or by January,  
Clive may adopt by July 2020,  
Urbandale may adopt approx. 90 days after adoption by other communities

## 7. DISCUSSION AND ACTION ON THE FOLLOWING CODES AS RECOMMENDED BY THE CODE COMMITTEES

### i. International Fire Code (IFC)

There were six amendments specific to the fire code that were different from the 2015 code. Some of the issues include secondary access to commercial and multi-family being built to public street standards. Also access to outdoor events. The other changes (assigned to the joint fire and building code committee) in the fire code also appear in the building code which has already been passed by the Executive Committee.

Junker questioned how to deal with an up or down vote. He noted that if an amendment was adopted in the 2015 review and there was no action to change in the 2018 review, the 2015 approval still should apply. He noted an example related to floor protection. The residential committee voted 3-3 so there was no action, so the code should revert to the 2015 language. There was discussion that in 2015 there were several communities that either did not act or changed a recommendation by the CICC.

The committee discussed when there are codes that are 'controversial' or have significant differences of opinion, they should be noted in the committee report so there is a record of the issue and the city councils are aware that there may be opposition to a code adopted by CICC. This will also provide a record of issues that may need to be reviewed further

Schemmel noted that the joint committee had some minutes that were not published, and the plumbing committee had some votes that were not completed.

There were two provisions that were kicked back to the joint committee

1. 703.2.3
2. 705.4.2

It was questioned if these should have been sent to the fire or joint committee. The Executive Committee voted at the last meeting to utilize the recommendations from the joint committee and to pass an addendum for the two items that were discussed by the fire code committee, but not by the joint committee. The addendum has been published on the CICC website to accompany the building code and the fire code.

The joint committee had two lengthy meetings and had some amendments to the minutes that were amended at the meetings. Rash expressed concern that we have not seen the approved minutes. He suggested having the chair review the minutes of the last meeting to confirm they were approved. Phelan is the chair and Rash is the liaison to the committee.

There were 6 items with differences between the fire code and building code, four were related to different access requirements for secondary accesses.

Lund stated that we are responsible for adopting the best codes possible as we are the subject matter experts, we understand that not everything we do will have political support.

It appears there are three sets of minutes that need to be approved. From a procedural perspective, the committee should take act on the final minutes. It was noted that approving the final minutes is a flaw in the process since a committee usually does not approve the minutes from one meeting until the next meeting.

It was noted that the sprinkler amendments were approved by the building code committee and are the same that appear in the fire code.

Pardekooper stated that he voted against the fire code because of the sprinkler threshold issue. He felt that six jurisdictions have reduced sprinkler thresholds and they are trying to push it on the other 12 communities.

Move by Schemmel, seconded by Mayer to table the IFC recommendations until the next meeting.

<b>MEMBER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	X			
Brian Bishop	X			
Jeff Junker	X			
Ryan Mayer	X			
Luke Nelson				X
Mike Pardekooper	X			
Keith Rash	X			
Clint Robinson	X			
Mike Whitsell	X			

The joint committee needs to finalize their minutes and have them approved and published.

Pardekooper left the meeting.

Code section 903.2 remains after 40+ votes on thresholds. This appears to be disingenuous to the process.

The committee, as a professional courtesy, would like to let the code committees know that we have discussed and dealt with the issue. The joint committee was created by the Executive Committee so that process can be changed or tweaked to avoid further confusion/conflicts, if necessary.

It was suggested that we should adopt what we have done but note what issues are still being reviewed.

ii. Uniform Plumbing Code (UPC)

The plumbing code is not going to be adopted at the state level until September. The committee discussed moving forward with the adoption of the plumbing code recognizing where the state is regarding adopting the statewide code. The committee also discussed adding a short cautionary preface regarding the potential conflict with state adopted requirements.

Whitsell had to end the phone call.

Moved by Sanders seconded by Lund to adopt the plumbing code proposals with a short preface and subject to the approval of the plumbing code by the state of Iowa. Ayes; Bishop, Mayer, Schemmel, Rash, Robinson, Sanders, Lund; Nays Junker.

<b>MEMBER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	X			
Brian Bishop	X			
Jeff Junker		X		
Ryan Mayer	X			
Luke Nelson				X
Mike Pardekooper				X
Keith Rash	X			
Clint Robinson	X			
Mike Whitsell				X

9. OTHER BUSINESS

- i. Discussion regarding whether to incorporate an appeal process in the future CICC code reviews.
- ii. Discussion of lessons learned and needed improvements for future CICC code reviews

In moving forward, we need to consider the technical process of the committees. Everything that is brought to the code committees is also brought to the executive committee. It was stated that 903.2 should not exist.

The process has been flowing well, but we now can make a technical review of the committees and the code review and approval process. We also need to:

- Review the rules of procedure to make sure they are relevant with how we operate and what was learned during the 2015 & 2018 code reviews
- Consider an appeal process
- Create a tighter timeline for the process (complete the review and approval in 4 to 5 months)
- Review role of the liaisons, the liaisons and chairs must assure the work is getting done.
- Address different interpretation of the documents
- Do not review the administration of portions of the code, leave that to local jurisdictions
- Do we use population density or number of jurisdictions to gauge the success of the CICC process?
- The committee should review the MOU and reaffirm the commitment from the participating communities to be involved in the process.
- Create a policy on how to deal with a conflict of interest for committee members.

How do we move toward more acceptance by communities for the work completed by the CICC?

## 10. UPCOMING MEETINGS

The training meeting(s) should be set for early September

Sanders will issue a Doodle poll to schedule the next meeting (around July 31)

## 11. ADJOURNMENT

Moved by Bishop, seconded by Robinson to adjourn.

MEMBER	YEA	NAY	ABSTAIN	ABSENT
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	X			
Brian Bishop	X			
Jeff Junker	x			
Ryan Mayer	X			
Luke Nelson				X
Mike Pardekooper				X
Keith Rash	X			

Clint Robinson	X			
Mike Whitsell				X