

CENTRAL IOWA CODE CONSORTIUM
EXECUTIVE COMMITTEE
MEETING NOTICE AND AGENDA

Johnston City Council Chambers
6221 Merle Hay Road, Johnston
February 26, 2020
10:00 AM

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. AGENDA APPROVAL
4. PUBLIC COMMENT
5. APPROVE MINUTES FROM THE AUGUST 6, 2019 MEETING
6. REPORT ON PROGRESS OF PARTICIPATING COMMUNITIES ADOPTING 2018 CODES
7. PERFORM AN AFTER-ACTION REVIEW/SURVEY OF THOSE WHO PARTICIPATED TO SEE HOW WE CAN DO BETTER
8. DISCUSS RECOGNITION OF THE EFFORTS OF COMMITTEE MEMBERS WHO CONTRIBUTED TO THE FINAL PRODUCT
9. DISCUSS PROPOSED MEETING SCHEDULE TO REVIEW CICC PROCESS, POLICIES AND ISSUES (outlined below)
10. OTHER BUSINESS
11. UPCOMING MEETINGS
 - a. None scheduled
12. ADJOURNMENT

Proposed meeting schedule to review process and discuss issues:

Meeting #1

- Report on Survey results
- What was learned from the 2015, 2018 reviews?
- How do we gauge success (i.e. by population of communities that have adopted the codes; number of jurisdictions that have adopted, etc.)
- Discuss do we complete code reviews every three years or six years (potential for abbreviated process in alternate cycles?)
- What should be the make up of the Executive Committee. (i.e. do we add another City Manager, an industry or capital Crossroads representative?)

Meeting#2

- Review the rules of procedure and bylaws to make sure they are relevant with how we operate and what was learned during the 2015 & 2018 code reviews
- Discuss an appeal process
- Discuss creation of a conflict of interest policy

Meeting #3

- Create a tighter timeframe for future reviews (4 - 5 months)
- Review role of the liaisons, the liaisons and chairs are to follow-up with their assigned committees/communities to assure the work is getting done.
- How do we address different interpretation of the documents?
- Discuss how we handle administrative portions of the codes; do we leave that to local jurisdictions?

Meeting #4

- Review the MOU and reaffirm the commitment from participating communities