

CENTRAL IOWA CODE CONSORTIUM  
EXECUTIVE COMMITTEE  
MEETING NOTICE AND AGENDA

Johnston City Council Chambers  
6221 Merle Hay Road, Johnston  
July 1, 2020  
10:00 AM

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. AGENDA APPROVAL
4. PUBLIC COMMENT
  - a. Recognize the resignation of Mike Pardekooper from the Executive Committee
5. APPROVE MINUTES FROM THE FEBRUARY 20, 2020 MEETING
6. REPORT ON PROGRESS OF PARTICIPATING COMMUNITIES ADOPTING 2018 CODES
7. DISCUSS RECOGNITION OF THE EFFORTS OF COMMITTEE MEMBERS WHO CONTRIBUTED TO THE FINAL PRODUCT
8. DISCUSS RESULTS OF THE SURVEYS
9. DISCUSS WHAT WAS LEARNED FROM THE 2015, 2018 REVIEWS AND HOW WE CAN IMPROVED ON THE PROCESS
10. DISCUSS WHETHER WE SHOULD COMPLETE THE CODE REVIEW PROCESS EVERY THREE YEARS OR SIX YEARS (POTENTIAL FOR ABBREVIATED PROCESS IN ALTERNATE CYCLES?)
11. HOW DO WE GAUGE SUCCESS (I.E. BY POPULATION OF COMMUNITIES THAT HAVE ADOPTED THE CODES; NUMBER IF JURISDICTIONS THAT HAVE ADOPTED, ETC.)
12. WHAT SHOULD BE THE MAKE UP OF THE EXECUTIVE COMMITTEE. (I.E. DO WE ADD ANOTHER CITY MANAGER, AN INDUSTRY OR CAPITAL CROSSROADS REPRESENTATIVE?)

### 13. OTHER BUSINESS

### 14. UPCOMING MEETINGS

- a. none scheduled
- b. Discuss proposed meeting schedule to review CICC process, policies and issues (outlined below)

### 15. ADJOURNMENT

Posted on 6/26/20 at [www.capitalcrossroadsvision.com/central-iowa-code-consortium](http://www.capitalcrossroadsvision.com/central-iowa-code-consortium), Johnston City Hall

Proposed meeting discussion to review process and discuss issues:

#### Meeting #1

- ~~Report on Survey results~~
- ~~What was learned from the 2015, 2018 reviews?~~
- ~~How do we gauge success (i.e. by population of communities that have adopted the codes; number of jurisdictions that have adopted, etc.)~~
- ~~Discuss do we complete code reviews every three years or six years (potential for abbreviated process in alternate cycles?)~~
- ~~What should be the make up of the Executive Committee. (i.e. do we add another City Manager, an industry or capital Crossroads representative?)~~

#### Meeting#2

- Review the rules of procedure and bylaws to make sure they are relevant with how we operate and what was learned during the 2015 & 2018 code reviews
- Discuss an appeal process
- Discuss creation of a conflict of interest policy

#### Meeting #3

- Create a tighter timeframe for future reviews (4 - 5 months)
- Review role of the liaisons, the liaisons and chairs are to follow-up with their assigned committees/communities to assure the work is getting done.
- How do we address different interpretation of the documents?
- Discuss how we handle administrative portions of the codes; do we leave that to local jurisdictions?

#### Meeting #4

- Review the MOU and reaffirm the commitment from participating communities