

CENTRAL IOWA CODE CONSORTIUM
EXECUTIVE COMMITTEE

Johnston City Council Chambers
6221 Merle Hay Road, Johnston
February 26, 2020
10:00 AM

MINUTES

1. CALL TO ORDER

Chair Lund called the meeting to order at 10:08 a.m.

2. ROLL CALL

MEMBER	PRESENT	ABSENT
Jonathan Lund, Chair	x	
Roger Schemmel, Vice-Chair	x	
Jim Sanders, Secretary	x	
Brian Bishop	x	
Jeff Junker	x	
Ryan Mayer	x	
Luke Nelson	x	
Mike Pardekooper	x	
Keith Rash	x	
Clint Robinson	x	
Mike Whitsell		x

3. AGENDA APPROVAL

Moved by Robinson, seconded by Nelson to approve the agenda

MEMBER	YEA	NAY	ABSTAIN	ABSENT
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	x			
Brian Bishop	X			
Jeff Junker	X			
Ryan Mayer	X			
Luke Nelson	X			
Mike Pardekooper	x			
Keith Rash	X			
Clint Robinson	X			
Mike Whitsell				x

4. PUBLIC COMMENT

None

5. APPROVE MINUTES FROM THE AUGUST 6, 2019 MEETING

Moved by Robinson, seconded by Nelson to approve the minutes

MEMBER	YEA	NAY	ABSTAIN	ABSENT
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	x			
Brian Bishop	X			
Jeff Junker	X			
Ryan Mayer	X			
Luke Nelson	X			
Mike Pardekooper			x	
Keith Rash	X			
Clint Robinson	X			
Mike Whitsell				x

6. REPORT ON PROGRESS OF PARTICIPATING COMMUNITIES ADOPTING 2018 CODES

Des Moines city council has been presented with the proposed codes. The city council approved the codes and waived second and third reading. They tabled action on the energy code (they did not want to go back to what is in the 2012 code). The effective date is April 1st, 99% of the approved codes are in line with CICC proposals

Norwalk – looking at possible action in April

Ankeny – Looking at action around March 1st. Will incorporate about 1./2 of the CICC recommendations

Clive – looking at action in the spring, begin enforcement in July/August

Urbandale – will be reviewing proposed codes at a lunch and learn in March, planning to adopt by July 1st

Altoona – got through about 33% of the proposed codes, planning adoption and beginning enforcement by March 1st. Did not adopt sprinkler requirements; adopted UPC as adopted by state of Iowa., IPC with usual amendments and the NFPA codes for fuel gas.

Waukees – discussing proposed codes at a council work session, planning adoption by July 1st. A lot of proposed amendments are not warranted if you follow manufacturer installation guidelines

Johnston - reviewing the proposed amendments

West Des Moines – looking at a May adoption of most of CICC proposals

7. PERFORM AN AFTER-ACTION REVIEW/SURVEY OF THOSE WHO PARTICIPATED TO SEE HOW WE CAN DO BETTER

The committee reviewed and made several suggestions for additional information to be collected on the survey. It was suggested that there be one survey for the code committee participants and proposers and one for the city administrators.

8. DISCUSS RECOGNITION OF THE EFFORTS OF COMMITTEE MEMBERS WHO CONTRIBUTED TO THE FINAL PRODUCT

It was suggested city participants be recognized at city council meetings and invite business representatives from each community to be recognized at the same council meeting. The committee discussed the status of several committee members.

It was noted that the Pool and Spa Committee never met as they could not coordinate a quorum for a meeting

9. DISCUSS PROPOSED MEETING SCHEDULE TO REVIEW CICC PROCESS, POLICIES AND ISSUES

Proposed meeting schedule to review process and discuss issues:

Meeting #1

- Report on Survey results (Participant Survey)
- What was learned from the 2015, 2018 reviews?
- How do we gauge success (i.e. by population of communities that have adopted the codes; number of jurisdictions that have adopted, etc.)
- Discuss do we complete code reviews every three years or six years (potential for abbreviated process in alternate cycles?)
- What should be the make up of the Executive Committee. (i.e. do we add another City Manager, an industry or capital Crossroads representative?)

Meeting #2

- Review Community Survey
- Review the rules of procedure and bylaws to make sure they are relevant with how we operate and what was learned during the 2015 & 2018 code reviews
- Discuss an appeal process
- Discuss creation of a conflict of interest policy

Meeting #3

- Create a tighter timeframe for future reviews (4 - 5 months)
- Review role of the liaisons, the liaisons and chairs are to follow-up with their assigned committees/communities to assure the work is getting done.
- How do we address different interpretation of the documents?
- Discuss how we handle administrative portions of the codes; do we leave that to local jurisdictions?

Meeting #4

- Review the MOU and reaffirm the commitment from participating communities
- Review the actions of the Legislative Committee; What do legislative rules subscribe/define

10. OTHER BUSINESS

11. UPCOMING MEETINGS

It was requested the Sanders complete a Doodle Poll toward the end of March for an April meeting

12. ADJOURNMENT