

CENTRAL IOWA CODE CONSORTIUM
EXECUTIVE COMMITTEE
MEETING NOTICE AND AGENDA

Thursday, October 15, 2020
10:00 AM
Via Microsoft Teams (see below)

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City of Des Moines

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. AGENDA APPROVAL
4. PUBLIC COMMENT
5. APPROVE MINUTES FROM THE AUGUST 5, 2020 MEETING
6. FOLLOW-UP DISCUSSION ON THE CODE REVIEW CYCLE PREFERENCE? WHICH CODES WILL BE REVIEWED AND TO WHAT EXTENT WE WILL REVIEW THE CODES

- a. At the August 5th committee meeting, the committee expressed a preference for the following:

Option D: IFC, IBC, IEBC, & IRC every other cycle (every 3rd year) – CICC would assemble committees and do a full review of these core codes AND on the alternate cycle (every 6th year) – CICC would assemble committees to review the significant changes ONLY; Trades codes (IMC, UPC, NEC, IECC, NFPA 54/58) would NOT be considered by the CICC (leave to state process).

Pros: the least time commitment and even fewer personnel needed,

Cons: loss of CICC involvement for trade specific codes, must wait up to 6 years to make changes at the metro level, may need committees to handle conflicts between significant changes and local CICC provisions during alternate cycles

This option would drop the pool/spa and property maintenance codes from the CICC process

7. FOLLOW-UP DISCUSSION ON HOW WE GAUGE SUCCESS (I.E. BY POPULATION OF COMMUNITIES THAT HAVE ADOPTED THE CODES; NUMBER IF JURISDICTIONS THAT HAVE ADOPTED, ETC.).
 - a. At the August meeting Sanders reported on a meeting with Kessinger, Nelson and Sanders discussing measuring success (see attached). Discuss and get direction from the committee on how they would like to measure success.
8. WHAT SHOULD BE THE MAKE UP OF THE EXECUTIVE COMMITTEE. (I.E. DO WE ADD ANOTHER CITY MANAGER, AN INDUSTRY OR CAPITAL CROSSROADS REPRESENTATIVE?)
 - a. Sanders to report on the conversation with the City Managers
 - b. Discuss the number of representatives from each community.
9. REVIEW THE RULES OF PROCEDURE AND BYLAWS TO MAKE SURE THEY ARE RELEVANT WITH HOW WE OPERATE AND WHAT WAS LEARNED DURING THE 2015 & 2018 CODE REVIEWS
10. REVIEW ROLE OF THE LIAISONS, THE LIAISONS AND CHAIRS ARE TO FOLLOW-UP WITH THEIR ASSIGNED COMMITTEES/COMMUNITIES TO ASSURE THE WORK IS GETTING DONE.
11. REPORT ON PROGRESS FROM PARTICIPATING COMMUNITIES:
12. OTHER BUSINESS
 - a. Determine topics and what needs to be accomplished before the next meeting (see list below).
 - b. Schedule next meeting date
13. ADJOURNMENT

Proposed meeting discussion to review process and discuss issues:

Meeting #1

- ~~Report on Survey results~~
- ~~What was learned from the 2015, 2018 reviews?~~
- ~~How do we gauge success (i.e. by population of communities that have adopted the codes; number of jurisdictions that have adopted, etc.)~~
- ~~Discuss do we complete code reviews every three years or six years (potential for abbreviated process in alternate cycles?)~~
- ~~What should be the make-up of the Executive Committee. (i.e. do we add another City Manager, an industry or capital Crossroads representative?)~~

Meeting #2

- ~~Review the rules of procedure and bylaws to make sure they are relevant with how we operate and what was learned during the 2015 & 2018 code reviews~~
- ~~Discuss an appeal process~~
- ~~Discuss creation of a conflict of interest policy~~

Meeting #3

- Create a tighter timeframe for future reviews (4 - 5 months)
- ~~Review role of the liaisons, the liaisons and chairs are to follow up with their assigned committees/communities to assure the work is getting done.~~
- How do we address different interpretation of the documents?
- Discuss how we handle administrative portions of the codes; do we leave that to local jurisdictions?

Meeting #4

- Review the MOU and reaffirm the commitment from participating communities