

CENTRAL IOWA CODE CONSORTIUM  
EXECUTIVE COMMITTEE

Johnston City Council Chambers  
6221 Merle Hay Road, Johnston  
Tuesday, August 6, 2019

MINUTES

1. CALL TO ORDER

Chair Lund called the meeting to order at 2:05

2. ROLL CALL

MEMBER	PRESENT	ABSENT
Jonathan Lund, Chair	X	
Roger Schemmel, Vice-Chair	X	
Jim Sanders, Secretary	x	
Brian Bishop	X	
Jeff Junker	X	
Ryan Mayer	X	
Luke Nelson	X	
Mike Pardekooper		x
Keith Rash	X	
Clint Robinson	X	
Mike Whitsell	X	

3. AGENDA APPROVAL

Moved by Robinson, seconded by Bishop to approve the agenda

MEMBER	YEA	NAY	ABSTAIN	ABSENT
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	x			
Brian Bishop	X			
Jeff Junker	X			
Ryan Mayer	X			
Luke Nelson	X			
Mike Pardekooper				X
Keith Rash	X			
Clint Robinson	X			
Mike Whitsell	x			

#### 4. PUBLIC COMMENT

No comments from the public

#### 5. APPROVE MINUTES FROM THE JULY 10, 2019 MEETING

Lund shared some changes to the minutes. Sanders will make the corrections.  
Moved by Schemmel, seconded by Whitsell to approve the minutes.

MEMBER	YEA	NAY	ABSTAIN	ABSENT
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	x			
Brian Bishop	X			
Jeff Junker	X			
Ryan Mayer	X			
Luke Nelson	X			
Mike Pardekooper				X
Keith Rash	X			
Clint Robinson	X			
Mike Whitsell	x			

#### 6. REVIEW OF TIMELINE FOR THE CODE REVIEW AND APPROVAL PROCESS

- i. Discussion of dates and locations for training sessions related to CICC recommended codes
  - a. Fire and Building Codes

It was discussed it would take about one hour to review each of these codes

- b. Residential, Mechanical, Plumbing, Fuel Gas, Electrical and Energy Codes

It was discussed to set an agenda to review each code at a specific time so people can attend the sessions that are most relevant to them. We are going to block one hour for each presentation. The people making the presentation should be the committee chair, committee liaison.

Sanders is going to send a Doodle Poll for scheduling the presentations on September 24, 25 or 26.

Lund is going to send an email to the Chairs reminding them to prepare presentations and slides of the committee recommendations.

The Executive Committee will meet prior to the date selected for the presentations. It was decided to schedule the Executive Committee meeting on September 9 at 2:00 p.m. at Johnston City Hall.

**7. DISCUSSION AND ACTION ON THE FOLLOWING CODE AS RECOMMENDED BY THE CODE COMMITTEE**

**i. International Fire Code (IFC)**

Prior to the last Executive Committee meeting, the committee minutes had not been approved.

The 2015 amendment was recommended for the sprinkler thresholds (code section 903.2).

The joint committee met to approve the committee minutes.

Moved by Robinson, seconded by Schemmel to approve the committee recommendation

<b>MEMBER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	x			
Brian Bishop	X			
Jeff Junker		X		
Ryan Mayer	X			
Luke Nelson	X			
Mike Pardekooper				X
Keith Rash	X			
Clint Robinson	X			
Mike Whitsell	x			

**8. REVIEW AND DISCUSS THE DRAFT APPEAL PROCESS**

Sanders reviewed the draft document. A summary of comments:

- Include language regarding the technical aspect of the process.
- The Executive Committee should serve as the arbitrator of the process.
- We need to add the fact the Executive Committee can comment on issues being reviewed.
- There was concern expressed that we may reduce the involvement in the code review process by industry representatives if we do not accept committee recommendations.

**9. OTHER BUSINESS**

The committee discussed creating a survey of the Code and Executive Committee members to look for ways we can improve the CICC process. Ideas discussed:

- Ratchet down the timeline for code review; have a strict deadline for submittal of code proposals. The timeline for review and adoption of the new codes needs to be reduced to

a one-year process. It was suggested that the Executive Committee meet with the Code Committee Chairs to create a timeline for the code review process.

- The 2021 codes come out in the summer of 2020; do we start the review in January 21
- Code Committee members and the public must submit their changes/comments by a certain deadline so there are not submittals late in the process and the committees have all relevant comment when they are reviewing the codes.
- Facilitate a more rigorous appeal process
- Have more specific drop-dead dates
- Create an interpretation process to help communicate how code recommendation are to be interpreted
- There was discussion on whether there is interest in a code review for every other code cycle rather than every code cycle. Sanders is going to ask city managers if this would work. There is a concern that a two-code cycle review would generate too many code changes to review in a timely manner.
- Another idea is to have an off-year review of just the local codes to see if there are codes that can be worked on to get more consistency among CICC Participating Communities.
- The committees could review big issues, such as mass timber, during an interim review.

#### 10. UPCOMING MEETINGS

Monday, September 9 at 2:00 p.m. at Johnston City Hall.

#### 11. ADJOURNMENT

Moved by Nelson, seconded by Bishop to adjourn.

<b>MEMBER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jonathan Lund, Chair	X			
Roger Schemmel, Vice-Chair	X			
Jim Sanders, Secretary	x			
Brian Bishop	X			
Jeff Junker	X			
Ryan Mayer	X			
Luke Nelson	X			
Mike Pardekooper				X
Keith Rash	X			
Clint Robinson	X			
Mike Whitsell	x			