

CENTRAL IOWA CODE CONSORTIUM  
EXECUTIVE COMMITTEE  
MEETING NOTICE AND AGENDA

Thursday, November 19, 2020  
10:00 AM  
Via Microsoft Teams (see below)

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

+1 563-275-2762,,540515144# United States, Davenport

Phone Conference ID: 540 515 144#

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. AGENDA APPROVAL
4. PUBLIC COMMENT
5. APPROVE MINUTES FROM THE OCTOBER 15, 2020 MEETING
6. REVIEW DRAFT SURVEY OF DESIGN PROFESSIONALS AND CONTRACTORS REAGRNDING HOW THEY WOULD MEASURE CICC CODE REVIEW SUCCESS
7. REVIEW DRAFT UPDATE OF THE RULES OF PROCEDURES
8. REVIEW DRAFT UPDATE OF THE BY-LAWS
9. REVIEW DRAFT 2021 ADOPTION SCHEDULE FOLLOWING THE GUIDELNES ESTABLISHED BY OPTION D FOR THE CICC CODE REVIEW PROCESS
10. REPORT ON PROGRESS FROM PARTICIPATING COMMUNITIES:
11. OTHER BUSINESS
  - a. Determine topics and what needs to be accomplished before the next meeting (see list below).
  - b. Schedule next meeting date
12. ADJOURNMENT

Posted on 11/17/20 at [www.capitalcrossroadsvision.com/central-iowa-code-consortium](http://www.capitalcrossroadsvision.com/central-iowa-code-consortium), Johnston City Hall, Des Moines Fire Department, Dean Avenue

Proposed meeting discussion to review process and discuss issues:

#### Meeting #1

- ~~Report on Survey results~~
- ~~What was learned from the 2015, 2018 reviews?~~
- ~~How do we gauge success (i.e. by population of communities that have adopted the codes; number of jurisdictions that have adopted, etc.)~~
- ~~Discuss do we complete code reviews every three years or six years (potential for abbreviated process in alternate cycles?)~~
- ~~What should be the make-up of the Executive Committee. (i.e. do we add another City Manager, an industry or capital Crossroads representative?)~~

#### Meeting#2

- ~~Review the rules of procedure and bylaws to make sure they are relevant with how we operate and what was learned during the 2015 & 2018 code reviews~~
- ~~Discuss an appeal process~~
- ~~Discuss creation of a conflict of interest policy~~

#### Meeting #3

- Create a tighter timeframe for future reviews (4 - 5 months)
- ~~Review role of the liaisons, the liaisons and chairs are to follow up with their assigned committees/communities to assure the work is getting done.~~
- How do we address different interpretation of the documents?
- Discuss how we handle administrative portions of the codes; do we leave that to local jurisdictions?

#### Meeting #4

- Review the MOU and reaffirm the commitment from participating communities